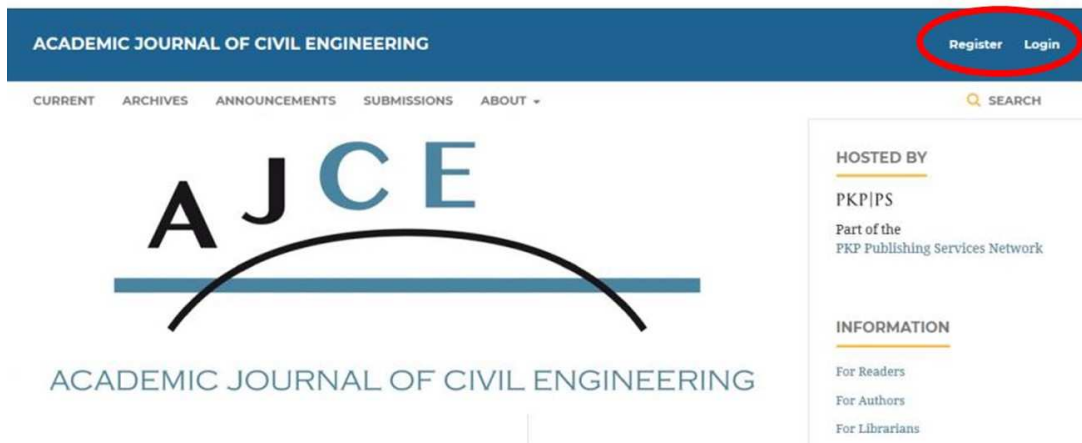


## - Tutoriel Articles JACV pour AJCE –

### *Déposer un article sur la plateforme*

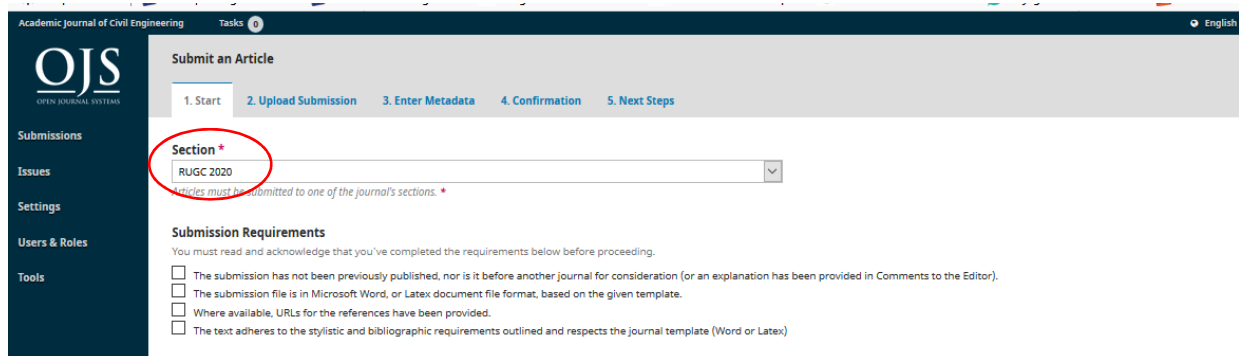
Site de soumission : <https://journal.augc.asso.fr/index.php/ajce/about/submissions>

Il est indispensable de créer au préalable un compte sur AJCE si vous n'en avez pas (Register en haut à droite de l'écran). Si vous en avez, il suffit de vous logger (Login en haut à droite de l'écran).



Lorsque votre manuscrit est prêt, aller sur la page de soumission et cliquer sur [Make a new submission](#).

Dans **Section**, choisir : **Nomad\_2022**



- Cocher les 4 cases sous **Submission Requirements**

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Submit an Article

1. Start 2. Upload Submission 3. Enter Metadata 4. Confirmation 5. Next Steps

**Submission Requirements**

☒ I have read and acknowledge that you've completed the requirements below before proceeding.

☒ The submission has not been previously published, nor is it before another journal for consideration (or an explanation has been provided in Comments to the Editor).

☒ The submission file is in Microsoft Word, or LaTeX document file format, based on the given template.

☒ Where available, URLs for the references have been provided.

☒ The text adheres to the stylistic and bibliographic requirements outlined and respects the journal template (Word or LaTeX)

**Comments for the Editor**

**Submit As**

Submit in any of the following roles if you would like to be able to edit and publish this submission yourself: journal manager

☒ Journal manager

☐ Author

☒ Yes, I agree to have my data collected and stored according to the [privacy statement](#).

Save and continue Cancel

\* Required required field

- Cocher sous **Submit As Author**
- Cocher la case : *Yes, I agree to have my data collected and stored according to the [privacy statement](#).*
- Puis cliquer sur **Save and continue**

## Ecran **Upload Submission File**

- Sélectionner **Nomad\_article**
- Sélectionner dans la fenêtre de sélection votre fichier.
- Appuyer sur **Continue**

Upload Submission File

1. Upload File 2. Review Details 3. Confirm

**Article Component \***

Select article component

[Ensuring a Blind Review](#)

Continue Cancel

Dans *Enter Metadata*

- Remplir les champs **Title** et **Abstract** (ils doivent être identiques à ceux de l'article)

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## Submit an Article

- Start
- Upload Submission
- Enter Metadata
- Confirmation
- Next Steps

**Prefix**

Title \*

Examples: A, The

**Subtitle**

The optional subtitle will appear after a colon (:), following the main title.

**Abstract \***

Rich text editor toolbar: Bold, Italic, Underline, Bulleted List, Numbered List, Link, Unlink, Source Code, Undo, Redo, Upload, Insert Image.

List of Contributors

| Name               | E-mail                       | Role            | Primary Contact                     | In Browse Lists                     |
|--------------------|------------------------------|-----------------|-------------------------------------|-------------------------------------|
| Franck Taillandier | franck.taillandier@irstea.fr | Journal manager | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

Add Contributor

**Submission Metadata**

These specifications are based on the Dublin Core metadata set, an international standard used to describe journal content.

- Ajouter les auteurs de l'articles en appuyant sur **Add Contributor**  
Merci de bien entrer tous les auteurs et dans le bon ordre

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## Submit an Article

1. Start 2. Upload Submission 3. Enter Metadata 4. Confirmation 5. Next Steps

Prefix

Title \*

Examples: A, The

Subtitle

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Abstract \*

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### List of Contributors

| Name                                                                 | E-mail                       | Role            | Primary Contact                     | In Browser Links                    |
|----------------------------------------------------------------------|------------------------------|-----------------|-------------------------------------|-------------------------------------|
| * Francis Taillandier<br><a href="#">Edit</a> <a href="#">Delete</a> | francistaillandier@irstea.fr | journal manager | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

[Delete Author](#)

Submission Metadata

Dans **Add Contributor** Remplir les différents champs (**Name**, **Last Name**, **Contact**, **Country**, **Contributor's role...**), puis appuyer ensuite sur **Save**.

The screenshot shows the 'Add Contributor' form. Red circles highlight the following fields and buttons:

- Name**: First Name (A), Middle Name, Last Name (wwwwww).
- Contact**: Email address (x@x.fr).
- Country**: A dropdown menu showing 'France'.
- Contributor's role**: Radio buttons for 'Author' (selected) and 'Editor'.
- Save**: A button at the bottom left.

Other visible fields include User Details, Suffix, URL, ORCID ID, Affiliation, Bio Statement, and checkboxes for 'Principal contact for editorial correspondence' and 'Include this contributor in browse lists'.

De retour dans **Enter Metadata**

- Ajouter les Keywords
- Appuyer sur **Save and Continue**.

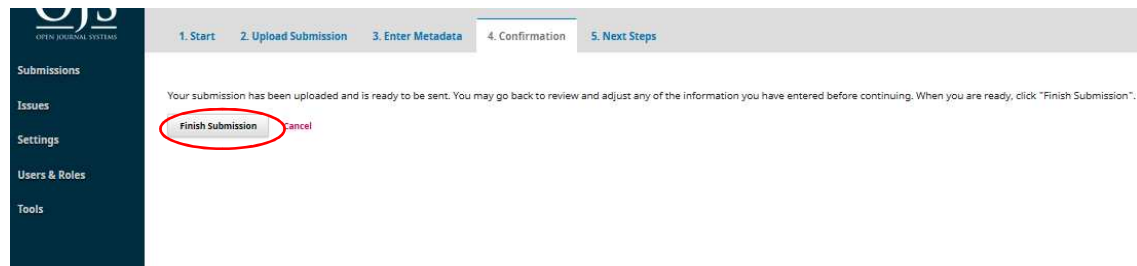
The screenshot shows the 'Enter Metadata' form. Red circles highlight the following elements:

- Keywords**: A text input field under the 'Additional Refinements' section.
- Save and continue**: A button at the bottom of the 'Additional Refinements' section.

Other visible fields include Prefix, Title, Subtitle, Abstract, and a 'List of Contributors' table.

Dans **Confirmation**

- Appuyer sur **Finish Submission**.



- Confirmer (**ok**)

